

Polymer Apprentice of the Year Award – Good Application Guide

Name * *JANE DOE*

Position * *APPRENTICE MAINTENANCE ENGINEER*

Company *PLASTICS TEST LTD*
Name *

Phone Number 01234 567 890

*

Email * example@test.sample

Name *APPLICANT NAME*

Position *APPLICANT POSITION*

Address *COMPANY ADDRESS*

Email *APPLICANT EMAIL ADDRESS*

Phone Number *APPLICANT NUMBER*

How did you hear about the
Horners Award For
Plastics Innovation? *

Date 1 October 2017

Apprentership
Started

Description of *Enter apprentice title and apprenticeship title:*

apprenticeship

*

- Apprentice Maintenance Engineer
- Science Manufacturing Technician Apprenticeship (Level 3)

Statement of the Nominator

Jane Doe – Apprentice Maintenance Engineer

This is an important part of the application and a chance to really showcase the apprentice's achievements. Take time to include the qualifications achieved and projects completed, as well as the quality of the projects undertaken. It's good to include a timeline of achievements as well as comment on the achievements themselves. Furthermore, extra-curricular activities (whether that be sports or music, DoFE, additional quals unrelated to the apprenticeship etc.) are a really useful way to differentiate your apprentice from other applicants. A brief example of some of the text below:

Jane Doe gained knowledge of CAD at the Plastics Test Ltd Training Centre and utilised this knowledge well within their role. Jane undertook a maintenance project during their apprenticeship to streamline the maintenance of the machines and the project has shown Jane's expertise and maturity within the role.

Jane's work in improving the maintenance process has most impressed the company. By utilising key principles learnt in their apprenticeship, they have transformed the process by which our output is maintained. We estimate that the improvements alone are saving the business at least £10,000 a year.

Jane has developed immensely in the role and is now responsible for:

- *Measuring XXXX*
 - *Technical support of XXXX*
 - *Processing XXXX*
 - *Maintaining XXXX*
-

Additional Information

Jane is a keen hiker and recently completed their gold D of E....

Jane is a keen hockey player and is captain of their team...

Jane's interest and hobbies include....

Jane has completed economic qualifications in addition to their apprenticeship...

Supporting material 1 *	UPLOAD HERE SUPPORTING DOCUMENTS, E.G. PROJECT INFORMATION/PICTURES/SUPPLEMENTS TO WHAT IS DESCRIBED IN THE STATEMENT
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Supporting material 2	UPLOAD HERE SUPPORTING DOCUMENTS, E.G. PROJECT INFORMATION/PICTURES/SUPPLEMENTS TO WHAT IS DESCRIBED IN THE STATEMENT
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Supporting material 3	UPLOAD HERE SUPPORTING DOCUMENTS, E.G. PROJECT INFORMATION/PICTURES/SUPPLEMENTS TO WHAT IS DESCRIBED IN THE STATEMENT
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In making this nomination: * The company agrees to be bound by the rules of the competition, and that the adjudication panel's decision is final.

I confirm that I have the agreement of the entrant to submit this application and to the above conditions.

I also have permission of the entrant to possible press coverage which may include details included in the application or communicated at interview.
